



**Woodbury, Minnesota
Job Description**

Resurrection is a congregation of the Evangelical Lutheran Church in America whose mission it is
To call all people to a vibrant life of faith in Christ.

Position Title	Director of Adult Ministries and Community Life This is a half time, 20 hours per week, exempt position with the expectations for evening and weekend hours.
Supervisor	Pastor
Resurrection Values	Staff members are expected to support the church’s core values: We seek to live a vibrant life of faith in Christ, placing our trust in the person of Jesus his teaching and his redemptive work in and for the world. We do this by: Connecting – with God, with one another, and with the communities around us. Growing – in faith, understanding, and empathy. Serving – with humility and generosity the world God loves unconditionally.
Core Purpose	To participate in the mission, vision, and values of Resurrection Lutheran Church to coordinate ministries designed to lead or accompany members and seekers into deeper, lived, vibrant faith in Jesus. To work in collaboration with the pastor and staff to plan and implement congregational life formation through faith, prayer and application.
Responsibilities	<p>Live into Resurrection’s Mission-<i>To call all people to a vibrant life of faith in Christ.</i></p> <ul style="list-style-type: none"> ● Women’s Ministry <ul style="list-style-type: none"> ○ Serve as point person for teams to plan Bible studies, fellowship, retreats and other programs ○ Support or partner with those who coordinate these programs and teams. ● Prayer Ministry <ul style="list-style-type: none"> ○ Work with the pastor and provide support to: prayer needs of the congregation, Service of Remembrance, and situations that arise. ○ Provide prayer and assist as needed during worship ○ Coordinate the efforts of the Prayer Team ○ Provide prayer resources, reflections and devotions, which may include the weekly worship folder reflections and seasonal devotional guides ● Welcome & Hospitality <ul style="list-style-type: none"> ○ Coordinate details of Sunday morning welcome and hospitality, including the scheduling and recruiting of greeters, ushers, refreshment hosts and communion servers. ○ Interact and connect with volunteers, members and visitors on Sunday mornings.

	<ul style="list-style-type: none"> • Administrative <ul style="list-style-type: none"> ○ Collaborate with staff on calendars, serving opportunities, congregational care needs, and help connect members with one another and community life. ○ Participate in Resurrection staff meetings and assist with office coverage. ○ Participate in long-range planning in collaboration with staff and volunteers.
Competencies Required	<ul style="list-style-type: none"> • Strong lay minister with knowledge of the Lutheran faith who engages in prayer practices that build a relationship of attention to God’s will and direction. • Good verbal and writing skills. • Self-starter who can set goals, make plans, and achieve results. • Excellent teacher who can inspire volunteers to develop and utilize their gifts within our community. • Excellent learner that can adapt to the constantly changing landscape. • Ability to manage and participate in multiple projects at once. • Ability to build relationships and connect with the Resurrection community.
Qualifications Required	<ul style="list-style-type: none"> • Demonstrated ministry experience. • A passion for people and prayer. • Experience leading small groups. • Capacity to work variable hours as needed. • A passion for Jesus and prayer • Experience with congregational life and volunteer recruitment. • Desire to work with others for faith formation and growth.
Supervisory Responsibility	Volunteer teams; Women’s studies, retreats, fellowship, and hospitality teams.

Anticipated Start Date: Immediately.

Salary: This is a half time, benefit eligible position. The salary and benefit package will be within the St. Paul Area Synod guidelines, based upon experience and education.

To Apply:

Please submit the following to Greg Jeseritz at mlt@liveresurrection.org:

- Cover letter
- Resume